

UNFPA Turkmenistan
TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT (international)
International Consultant to provide support in developing a Road Map for capacitating the
Ombudsperson' Office to implement gender and reproductive health mandate

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	UNFPA Turkmenistan CO
Title:	International Consultant to support in developing a Road Map for capacitating the Ombudsperson' Office to implement gender and sexual and reproductive health mandate
Background	<p>Turkmenistan adopted legislation to establish the Office of the Ombudsperson as an independent human rights body in 2017. The country's first Ombudsperson was appointed by the Parliament in March 2017. In 2022 she was re-elected for the next term. As per the Law, the functions of the Ombudsperson include:</p> <ul style="list-style-type: none"> – assistance in observance of human rights and freedoms, restoration of violated human rights and freedoms, – ratification of international treaties in the field of human rights, – improvement of legislation in this area, legal education of citizens in the field of protection of human and civil rights and freedoms, interaction of state bodies in this area, development and coordination of international cooperation, – consideration of complaints against decisions or actions of state authorities, local self-government, officials and civil servants, if these decisions or actions have previously been appealed in a judicial or administrative manner, – annual report of the Ombudsperson on activities and on the situation in the field of human rights in the country, which is submitted for consideration by the President of Turkmenistan and presented to the Mejlis of Turkmenistan. <p>The Ombudsperson has the right to verify information about violations of human rights and freedoms both on the basis of received appeals and on his/her own initiative, if he/she becomes aware of such violations from official sources or the media. The rights of the Ombudsperson include the right to apply to the head of a state authority, local government, enterprises, institutions and organizations, regardless of their organizational and legal forms and forms of ownership, the administration of a correctional institution and a place of pre-trial detention, a place of detention of detainees, military institutions with a proposal to bringing the person guilty of violating the rights of the applicant to disciplinary liability to the competent state body with a proposal to bring the person guilty of violating the rights of the applicant to administrative or criminal liability, to the court with a statement on the protection of the violated rights of the applicant, compensation for material damage caused to him and compensation for moral damage.</p> <p>UNFPA CO is planning to hire an International Consultant to support establishing a partnership and building the capacity of the Office of Ombudsperson focusing on protection and monitoring of the women's and youth rights based on UNFPA's normative agenda and three Transformative</p>

	<p>Results, which are guided by the international human rights instruments such as CEDAW and commitments to ICPD PoA and SDG 5 based on leave no one behind principle. National Human Rights Institutions (NHRIs) are in a unique position to hold governments accountable to their commitment to respect, protect and fulfil reproductive rights as defined in the International Conference on Population and Development (ICPD) Programme of Action, CEDAW, other international human rights documents, national laws and policies such as National Action Plan on Gender Equality, and SDGs. NHRIs are also uniquely placed to support governments to meet the commitment to integrate the promotion and protection of human rights in their development and cooperation policies</p> <p>UNFPA will provide the advisory support to the National Human Rights Institution in strengthening national protection systems for advancing reproductive rights, promoting gender equality and non-discrimination, addressing gender-based violence and enhancing accountability. UNFPA is working in the context of its normative framework to also develop the capacities of National Human Rights Institutions to monitor and protect reproductive health and reproductive rights, gender-based violence violations with youth as a cross cutting issue.</p> <p>Reproductive rights of women living with disabilities, with chronic diseases and living in remote areas are at most concerns within the focus of the UNFPA reproductive health program. Currently UNFPA has already jointly with partners has assessed the investment needs for the Government to drop the unmet need in family planning through reaching those who are most vulnerable first and most. Also, UNFPA has assessed in 2021 the needs of women with disabilities in meeting their reproductive health to its full spectrum. Now there is a need to operationalise the identified findings to recommendations within the roadmap of actions for strengthening capacity of the ombudsperson's office.</p> <p>On 20 July UNFPA participated at the UN Country Team meeting with Ombudsperson, and presented the potential areas for cooperation. As an outcome of the meeting the Office of Ombudsperson demonstrated its interest in building its capacity on protection and monitoring of the women's and youth rights.</p> <p>UNFPA will provide its support to equip NHRI with tools and resources to strengthen its role in promoting and protecting reproductive health rights and ensuring gender equality, including national inquiries and country assessments relating to sexual and reproductive health and well-being based on the conceptual and methodological framework and practical guidance that have been developed by UNFPA.</p>
<p>Scope of work:</p> <p>(Description of services, activities, or outputs)</p>	<p>Within this framework UNFPA is planning to hire an international consultant to perform the following tasks:</p> <ol style="list-style-type: none"> 1. Desk review of international practices and country documentation to familiarize with the content of the country on the subject and international good practices. - 3 days; 2. Prepare and make a 2-day technical session for the Office of Ombudsperson based on UNFPA's conceptual and methodological framework and guidance. – 10 days <p>The presentation will include:</p>

	<ul style="list-style-type: none"> – The international good practices of the national protection systems for advancing reproductive health rights, promoting gender equality and non-discrimination, addressing gender-based violence and enhancing accountability. – Capacity gaps in assisting executive government institutions in protecting reproductive rights and legislative government institutions in policy development. – Good practices on the basic package of maternal health services free of charge in line with Turkmenistan’s legislation. – Good practices from around the world on the work of Ombuds’ office to protect women reproductive rights with regards to access to family planning, modern technologies in reproductive health service provision, and effective treatment. – Building comprehensive information systems on human rights in the context of sexual and reproductive health and well-being, including GBV; – Assessment of human rights violations in the context of sexual and reproductive health, gender -based violence and well-being so that there is comparability of data and information both between and within countries; – Methodological guidance for conducting country analyses and national inquiries into human rights in the context of sexual and reproductive health, gender -based violence against women and well-being. <ol style="list-style-type: none"> 3. Conduct consultations with the Office of Ombudsperson to assess the opportunities and needs of the office. – 1 day; 4. Prepare a roadmap outlining activities to capacitate the Office of Ombudsperson and develop recommendations based on the international good practices applicable to the country context for the period of 2023-2025. – 5 days; 5. Write a consultancy report providing results of the discussions and final recommendations on further building capacity of the Office of Ombudsperson. – 1 day. <p>Total number of days: 20 working days.</p>
<p>Expected Outcomes and Deliverables:</p>	<p>Deliverable 1: <u>By October 20, 2022</u></p> <ul style="list-style-type: none"> - Preliminary findings and agenda for the technical presentation and consultations with the Office of Ombudsperson for needs assessment; - Technical presentation for the Office of Ombudsperson; - Facilitation of the presentation to the Office of Ombudsperson. <p>Deliverable 2: <u>By November 5, 2022</u></p> <ul style="list-style-type: none"> - Road map for capacity building of the Office of Ombudsperson for the period of 2023-2025; - Presentation of the Road map. <p>Deliverable 3: <u>By November 20, 2022</u></p> <ul style="list-style-type: none"> – Finalized version of the roadmap;

	<ul style="list-style-type: none"> – Detailed final consultancy report as per UNFPA requirements and debrief to UNFPA.
Duration and working schedule:	Duration of this consultancy is from 1 st of October, 2022 to 20 th of November, 2022 including the operational closure of the contract.
Place where services are to be delivered:	The consultancy services will need to be delivered on a home-based mode. The consultations, communication, presentation and other sessions will be arranged using online applications.
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	Dates for deliverables are provided under the section Scope of work. All deliverables will be provided in an electronic and online format.
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	The UNFPA Programme Analyst on Gender and Youth will monitor the International Consultant's work through regular meeting to update on the progress, reviewing submitted materials and participation in the meetings.
Supervisory arrangements:	The International Consultant will directly report and work under overall guidance of the UNFPA Programme Analyst on Gender and Youth along with consultation from UNFPA Programme Analyst on Reproductive Health and overall guidance on vision from the UNFPA Head of Office.
Expected travel:	No travel is expected under this consultancy.
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> ● At least Master Degree in Human Rights, Women' Rights, Social Sciences, Gender Studies, Law, State Service or equivalent; ● At least seven years of experience in the work related to NHRIs with focus on gender-based violence and sexual and reproductive health; ● Experience in conducting country analyses and national inquiries into human rights in the context of sexual and reproductive health, gender -based violence and well-being ● Prior experience in Eastern Europe and Central Asia; ● Excellent English speaking and writing skills required. Knowledge of Russian will be considered an asset; ● Strong analytical and effective communication skills.
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	UNFPA will provide the Consultant with the available materials, data, information and reports. However, additional information will be identified by the Consultant through desk reviews, consultations with staff, other.
Other relevant information or special conditions, if any:	<p>The consultancy fee will be calculated based on the P4 level of the UN Salary Scale for Professional and higher categories effective 1 January 2022 and will be paid in a lump sum upon successful completion of all deliverables.</p> <p>COA: TKM05GEN, FPA90, 54700, EDUCATE, PU0074, 71205</p>
Signature of Requesting Officer in Hiring Office:	
Date:	