**Quotation Form**

**Name of Bidder:**

**Date of Bid:**

**Request for Quotation No:**

**Currency of Bid price:**

**Delivery time** *(from receipt of order till dispatch):*

**Expiration of Validity of Quotation** *(The quotation shall be valid for a period of at least 90 days* *after the Closing date.)*

**Price Schedule:**

|  |  |  |
| --- | --- | --- |
| Item | Description | Unit rate, (Insert Currency) |
| **1) Inception Report/ TOR for reference group** | 1. Consultations with stakeholders – process report  2. Detailed inception report and work plan for the full period of the consultancy  3. Presentation of the inception report, including work plan and case studies of three relevant countries  4. TOR for the reference group |  |
| **2) Strategic vision on GBV in integrated services** | 1. Draft strategic vision  2. Presentation of the draft strategic vision and tools  3. Meeting minutes of the reference group meetings  4. Final strategic vision upon agreeing with MoLSP |  |
| **3) GBV integrated service package** | 1. Draft GBV integrated service package, including detailed M&E framework, required human recourses structure and capacity-building plan  2. Presentation of the draft GBV integrated service package  3. Meeting minutes of the reference group meetings  4. Final GBV integrated service package upon agreeing with MoLSP |  |
| **4) 3-year investment plan for social services provided to GBV survivors** | 1. Draft 3-year investment plan  2. Presentation of the 3-year investment plan  3. Meeting minutes of the reference group meetings  4. Final 3-year investment plan upon agreeing with MoLSP |  |
| **Total:** | |  |

**In your offer, please include:**

1. Company registration documents
2. Client list (portfolio of previous projects)
3. Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;

*Vendor’s Comments:*

**I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (**<http://www.unfpa.org/resources/unfpa-general-conditions-contract> **) and we will abide by this quotation until it expires.**

**Name and title Date and Place**