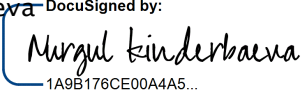


TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE for a consultant to assess the existing GBV case management systems/services and to develop a conceptual framework for policy advocacy and capacity strengthening for quality GBV case management services.	
Hiring Office:	UNFPA Regional Office for Eastern Europe and Central Asia in Istanbul
Purpose of consultancy:	<p>Background</p> <p>In 2014, UNFPA Eastern Europe and Central Asia Regional Office (EECA RO), in partnership with the East European Institute for Reproductive Health (EEIRH), introduced a regional initiative to support multi-sectoral, coordinated responses (MSR) to Gender-based Violence (GBV). The initiative's overall goal was to strengthen the capacity of the national stakeholders from the EECA region to design and implement a comprehensive response to, and prevention of GBV.</p> <p>The initiative has introduced and strengthened the multi-sectoral response to GBV, by developing the capacities at institutional and individual levels, also facilitating knowledge sharing and policy advocacy interventions between countries and key sectors to apply the coordinated multi-sectoral response to GBV.</p> <p>The response package also includes a set of Standard Operating Procedures (SOPs) on gender-based violence that provides a clear and detailed description of routine actions of professionals from three key sectors (health, psycho-social, and law enforcement) who may provide assistance/services for GBV survivors with the broadened concept of MSR to the nexus of disability.</p> <p>The next step in the initiative is to strengthen GBV case management (GBV CM) The aim is to support state and non-state institutions engaged in providing case management services to improve their services and/or establish well-structured systems based on t survivors' right to safety, confidentiality, respect, dignity, and assistance without discrimination.</p> <p>It is against this background that UNFPA EECARO seeks to engage the services of a consultant to develop a methodological and conceptual framework for the GBV case management system in the EECA region. The framework will be based on the findings of an assessment of the existing GBV CM system/services provided by state and non-state institutions in EECA countries.</p> <p>The framework will include a comprehensive Action Plan that will guide UNFPA's EECA initiatives on GBV CM to be implemented in the course of the next 3 years to ensure that through a quality GBV CM system, the survivors will seek comprehensive, coordinated multi-sectoral support that addresses their multiple needs.</p> <p>The consultancy aims:</p> <ol style="list-style-type: none"> (1) to define UNFPA's approach to supporting systems, institutions, and services in countries in EECA to increase the quality of GBV essential services and ensure a survivor-centred, gender-sensitive, and inclusive approach through a systematic case management process. (2) to provide clear strategic guidance to the Regional Office to promote and advocate for the integration of GBV CM within the state social service system, develop tools and strengthen existing services provided by state and non-state institutions and scale up the Regional pool of qualified GBV case managers and mentorship programming over the next 3 years (2024-2026).
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>Under the overall guidance of the UNFPA EECARO Gender Advisor and direct supervision of the Gender Programme Specialist, in collaboration with relevant technical advisors/SRH and UNFPA Country Offices, the consultant will do:</p> <ol style="list-style-type: none"> I. Desk review of the international, regional, and country-level existing resources on GNV case management and GBV response in EECA II. Based on the desk review, develop a brief Inception Report, which will include a conceptual framework, methodology, steps, timeline for conducting the assessment, and the outline of the assessment report. III. Develop the assessment tool for quantitative and qualitative data collection of the existing GBV CM system/services provided by state and non-state institutions in EECA countries, including but not limited to policies, regulations, evidence of practices, and protocols across the state and non-state organizations providing services to survivors of GBV in-country; the capacity of the case managers, social workers including the educational background of social workers, case managers, existing referral systems. IV. Conduct the assessment across 17 countries of the EECA region. The assessment must identify potential state institutions for promoting and advocating the benefits of the well-structured GBV CM services that can also be immediately functional in

	<p>emergencies. In addition, mapping the global, and regional Institutions/Centers of Excellence working in GBV response, with particular technical expertise in building GBV case management systems and tools.</p> <p>V. Develop a Comprehensive Action Plan to implement the GBV case management policy advocacy and capacity-building initiative in EECA region for 2024-2026.</p>															
Duration and working schedule:	Consultant will be engaged for a total of 40 workdays during the period between June – November 2023.															
Place where services are to be delivered:	Home-based.															
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<table border="1"> <thead> <tr> <th>Deliverables</th> <th>Estimated # of days</th> <th>Start date and deadlines</th> </tr> </thead> <tbody> <tr> <td>1. Desk review Deliverables: <i>Inception report, work plan with timelines, and outline of the assessment report submitted</i></td> <td>5 days</td> <td>June- July 2023</td> </tr> <tr> <td>2. Develop assessment tools Deliverables: <i>qualitative and quantitative tools agreed with the Gender team</i></td> <td>8 days</td> <td>July-August,2023</td> </tr> <tr> <td>3. Conduct the assessment Deliverables: <i>Final report that incorporates the recommendations and feedback received.</i></td> <td>17 days</td> <td>August - September, 2023</td> </tr> <tr> <td>4. Comprehensive Action Plan Deliverable: <i>The Action Plan agreed and finalised</i></td> <td>10 days</td> <td>September-November, 2023</td> </tr> </tbody> </table>	Deliverables	Estimated # of days	Start date and deadlines	1. Desk review Deliverables: <i>Inception report, work plan with timelines, and outline of the assessment report submitted</i>	5 days	June- July 2023	2. Develop assessment tools Deliverables: <i>qualitative and quantitative tools agreed with the Gender team</i>	8 days	July-August,2023	3. Conduct the assessment Deliverables: <i>Final report that incorporates the recommendations and feedback received.</i>	17 days	August - September, 2023	4. Comprehensive Action Plan Deliverable: <i>The Action Plan agreed and finalised</i>	10 days	September-November, 2023
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Monitoring and progress control, including reporting requirements, periodicity format and deadline:	The work of the Consultant at all stages will be monitored and coordinated by the EECARO Gender Team, under the overall leadership of the Regional Gender Advisor.															
Supervisory arrangements:	The Consultant will perform under the overall guidance of and report to the UNFPA EECARO Regional Gender Advisor and direct supervision by the Gender Specialist.															
Expected travel:	Travel is not foreseen during the consultancy.															
Required expertise, qualifications and competencies, including language requirements:	<p>1. EDUCATION</p> <p>An Advanced University degree in Social Science, Gender studies, Public Health, Statistics or related technical field is required.</p>															

	<p>2. WORK EXPERIENCE</p> <ul style="list-style-type: none"> ○ At least seven (7) years' experience in programming in relevant areas, such as, gender, social work, GBV service provision to GBV survivors (particularly within the health, social services, Police, and/or justice sectors), as well as project development and implementation. ○ Demonstrated experience in designing and conducting desk reviews, assessments, baseline surveys, and evaluations, involving qualitative and quantitative components. ○ Technical experience in the elimination of violence against women and girls. ○ Experience in providing policy advice to the government officers and/or designing and developing programmes. ○ Working experience in the Europe and Central Asia region will be an asset. ○ Previous experience with the UN (and specifically UNFPA) or other international donor agencies would be an asset. <p>3. LANGUAGE</p> <p>Excellent oral and written communication skills in English Knowledge of Russian would be an asset.</p> <p>4. COMPETENCIES</p> <p>Excellent analytical and writing skills, and results-oriented.</p>
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	n/a
Other relevant information or special conditions, if any:	<p>The consultancy fee will be paid for 40 workdays upon satisfactory completion of all the deliverables and acceptance by UNFPA.</p> <p>Payment will be made in two installments upon satisfactory completion of agreed deliverables and acceptance by UNFPA as follows:</p> <p>Initial installment for completion of deliverables 1, 2, 3 .(lump sum of 30 workdays) for completed deliverables by 18 September, 2023</p> <p>Final installment for completion of deliverables # 4 (lump sum of 10 workdays) by 31 November, 2023</p> <p>The CoA to be used is:</p> <p>FPA80-19000-RECA9GEN-GENMSRSURV-PU0074</p>
<p>Signature of Requesting Officer in Hiring Office: Nurgul Kinderbaeva DocuSigned by: </p> <p>Date: 09-May-2023 1A9B176CE00A4A5...</p>	

Cleared by:

Kamila Abdullaeva

DocuSigned by:



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09-May-2023

Approved by:

Giulia Vallese

DocuSigned by:



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